

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
MARCH 18, 2010**

PRESENT:	Dennis Fife	Mayor
	Scott Ericson	Councilmember
	Ruth Jensen	Councilmember
	Tyler Vincent	Councilmember
ALSO PRESENT:	Rick Bosworth	Human Resource Coordinator
	Ben Boyce	Leisure Services Director
	Jim Buchanan	Emergency Services Director
	Dave Burnett	Public Power Director
	Mary Kate Christensen	City Recorder
	Blake Fannesbeck	Public Works Director
	Nancy Jo Green	Senior Center Director
	Kristy Law	Recreation Supervisor
	Bruce Leonard	City Administrator
	Tyler Pugsley	Public Works Assistant Director
	Jason Roberts	Finance Director
	Paul Tittensor	Chief of Police
	Cathy Wood	Cemetery Sexton Contractor
EXCUSED:	Bruce Christensen	Councilmember
	Bob Marabella	Councilmember

Mayor Fife called the meeting to order. The Reverence Period was given by Bishop D.J. Bott of the LDS Tenth Ward. Councilmember Ericson led the Pledge of Allegiance.

**PUBLIC COMMENT
CONSENT**

Appointment to the Economic Development Board
Appointments to the Citizen Corps Council
Promotion - Cemetery
Promotion in the Electric Power Department
Request for Approval of Main Street Banner Schedule

NEW BUSINESS

Request for Expenditure of Field Use Funds
Request for Approval of Resolution Increasing Cemetery Fees
Request Approval to Transfer \$368.36 from the Senior Center Trust Fund to Pay State Sales Tax from Christmas Bazaar
Recommendation for Fiber Optic Data and Phone System for City Buildings

**MAKING LIFE BETTER - DEPARTMENT REPORTS
OTHER BUSINESS**

PUBLIC COMMENT

There were no comments from the public.

CONSENT

Appointment to the Economic Development Board

It was recommended Steve Vincent serve on the Economic Development Board.

Appointments to the Citizen Corps Council

It was also recommended the Council approve the appointments of Hal Berry and Dale Smith to the Citizen Corps Council.

Promotion - Cemetery

It was recommended Ryan Abraham receive a promotion to Cemetery Sexton, Grade 55, effective March 19, 2010.

Promotion in the Electric Power Department

It was also recommended Robert Coleman be promoted to Lead Electric Lineworker (journey level), Grade 67, effective March 19, 2010.

Request for Approval of Main Street Banner Schedule

A schedule was presented for the placement of Main Street banners for 2010.

MOTION: A motion to approve the Consent Agenda was made by Councilmember Ericson, seconded by Councilmember Jensen and unanimously carried.

NEW BUSINESS

Request for Expenditure of Field Use Funds

Kristy Law and Tyler Pugsley came to the table. Mr. Pugsley stated that there is approximately \$9,000 in the field use fund. This is money that is collected from various teams for the use of City fields. At the last Recreation and Parks Commission Meeting several groups presented ideas on what should be done with these funds. The Recreation and Parks Commission recommended that \$1,200 be used to purchase necessary baseball and softball equipment and approximately \$3,500 for a set of portable soccer goals. They requested that the remaining money be carried over to the next budget year.

MOTION: Councilmember Ericson made a motion to approve the use of field use funds as outlined. The motion was seconded by Councilmember Jensen and carried unanimously.

Request for Approval of Resolution Increasing Cemetery Fees

Cathy Wood and Ben Boyce approached the Council. Mr. Boyce stated that the present area at the cemetery is almost sold out, so it is time to open up a new area.

The proposed resolution increases fees for the new area. It includes an increase of \$150 for a regular vault and #2 child vault for residents and a \$300 increase for non-residents, an increase of \$50 for cremains for residents and \$100 for non-residents, with an increase of \$25 per hour for overtime charges for both residents and non-residents. It also increases Saturday and holiday burials by \$250 for residents and \$500 for non-residents for regular vault and #2 child vault, an increase of \$75 for cremains for residents and \$150 for non-residents. Certificate of burial rights in the newly opened area would be \$600 for residents and \$1,200 for non-residents and \$150 for residents in the infant space and \$300 for non-residents. Disinterments would increase to \$1,000 for vaulted and \$2,000 for non-vaulted.

Burial rights in the other areas of the cemetery would remain the same. Available space in these areas are usually single plots, so this gives an incentive for people to purchase these spaces.

The resolution also corrects a plat error. The infant memorial area is currently listed as being in Plat F. It should be in Plat D 4 and this resolution will do that. There is no increase proposed for this area.

Councilmember Vincent asked how these new rates compare with other cities. Ms. Wood said it would put Brigham City at about mid-range of the middle to top range. She felt the care of the cemetery is at the top. Brigham City is the most expensive cemetery in the County, but it is also the only one with a full-time employee.

Councilmember Jensen expressed concern with increased rates for residents. Employees have been laid off, the Council is trying to keep the electric rates down and trying to make it as easy as possible for residents. She recommended the rates be increased half of what was recommended. Mayor Fife did not think the increases were out of line. Councilmember Ericson added that the increases make it so the cost is double for non-residents so it is easy to justify.

MOTION: Councilmember Vincent moved to approve the resolution to increase cemetery fees as outlined, seconded by Councilmember Ericson and unanimously carried.

Request Approval to Transfer \$368.36 from the Senior Center Trust Fund to Pay State Sales Tax from Christmas Bazaar

Nancy Green came forward and explained that the Senior Center hosted a Christmas Bazaar. For the first time they did a consolidated check out, so they are responsible to pay everyone's taxes. The money was deposited into the Senior Center Trust Fund. She requested authorization to expend money from the Trust Fund to pay the taxes.

MOTION: Councilmember Ericson made a motion to authorize the Senior Center to transfer \$368.36 from the Senior Center Trust Fund to pay State sales tax for the Christmas Bazaar. Councilmember Jensen seconded the motion, unanimously carried.

Recommendation for Fiber Optic Data and Phone System for City Buildings

Mr. Roberts presented a plan to switch the City's phone lines and internet service to fiber optic. Currently, every City-owned building gets phone lines and an internet service provider to their building only. Now that fiber optic is available, he proposed the City use these lines. This will increase efficiency and will save money. If approved, the internet would come through one service provider through City Hall and then be routed out to all City-owned buildings. This would eliminate a lot of internet lines the City is currently paying for. In order to provide redundancy, the lines will also go through the Emergency Services Building.

The City is currently paying approximately \$5,833 per month for phone service and internet. There would be a savings of approximately \$4,400 per month if the City switched to fiber optic. The City would have to spend an additional \$1,600 for new phone lines. The City is currently under the State's fire wall, so a fire wall would have to be purchased, which would have a monthly maintenance charge of \$198. Even with these charges, the City would save roughly \$3,000 per month.

A new phone system would have to be purchased for approximately \$45,000. The Emergency Operations Center has old phones which would have to be replaced for an additional \$3,000. Fax servers would be \$3,000. A fire wall would cost \$10,000. Power supplies and switches for the new phone system would cost approximately \$4,000. All these total \$66,000. With the \$3,000 savings per month, it would take 21 months to pay this back.

Mr. Roberts said there is a chance the City could get a grant to pay for half or all of the phone portion.

Mr. Roberts has projected that the General Fund will be \$850,000 below budget. The month of December was only \$7,000 lower, which percentage wise is only 2%. He also projected that natural gas energy taxes are going to be lower than last year due to some of their rate decreases. If these were offset with the sale of the Mantua property proceeds, it is estimated the budget year will end at approximately \$33,000 over budget. He added that he has been conservative on some revenue estimates, so he thought it could be closer to \$40,000-\$45,000. City revenues are coming in higher than budgeted. Part of the reason is because some of the industrial customers are using more power than estimated, and a new large industrial customer has started getting Brigham City services. He estimated there will be an excess of \$300,000 in the utility fund than what was budgeted. Mr. Roberts recommended taking half of the cost from the utility fund and half from the general fund. If the City gets the grant this will not be needed.

Mr. Roberts recommended doing this in two phases. In the first phase they would have to order the fire wall, which will take a few weeks, then get it configured. He estimated City Hall could be completed in about two months. Other buildings would be added one at a time. The phone system would be switched at the end of the summer.

Councilmember Jensen expressed concern with moving forward with UTOPIA before all the problems get worked out. She recommended waiting a little longer.

Councilmember Vincent was concerned that there could be issues with UTOPIA and if the City gets rid of the current phone system this could be a big problem. He would like to know more about the grants and whether the City will receive the grants.

Mayor Fife explained that UTOPIA is not the issue. When the fiber is installed the City can connect the buildings and form an independent network. The City will not be relying on anyone to maintain it. Regardless of what is done, a fire wall needs to be installed. Even if a grant isn't received, it could be financed within the next year or two.

Councilmember Ericson said a 21-month return on investment is a sound financial decision.

MOTION: Councilmember Ericson made a motion to approve Mr. Roberts' plan for fiber optic data and phone system, with instructions to start with the data portion and move forward with the grants. The motion was seconded by Councilmember Vincent. In a discussion following the motion, Councilmember Jensen expressed concern that the City may get to a point where the numbers aren't working. She asked what the stopping point will be if something happens. Mr. Roberts explained that the majority of the savings are in buildings that already have fiber optic installed. Mayor Fife said fiber optic is proven technology. The telephone technology is straightforward and there shouldn't be any problems with that. Councilmember Jensen said she has heard that people are having problems getting the same telephone numbers from Qwest. Mr. Roberts said he has talked to multiple service providers and they all said they have not had any problems working with Qwest. The issues in Tremonton are with the local phone company that are not complying. Councilmember Jensen said she has heard that from Brigham City citizens. Mayor Fife said he will talk to UTOPIA about this issue. It may be a problem with a specific provider. Councilmember Jensen said UTOPIA is blaming Qwest. Councilmember Jensen asked if it is vital that a decision be made now. Mr. Roberts said it could be brought up in a later Council meeting. Mayor Fife felt that the firewall should be purchased as soon as possible because it will take a few weeks to get it in. Councilmember Jensen agreed that the firewall should be purchased. She would like to wait on the phone lines until it is known about transferring the numbers. Mayor Fife called for a vote on the motion. Councilmember Ericson and Councilmember Vincent voted aye. Councilmember Jensen voted nay. The motion failed 2-1.

MOTION: Councilmember Vincent made a motion to approve the purchase of the fire wall and switches, and have Mr. Buchanan come to the next Council meeting to report on the grants. The motion was seconded by Councilmember Ericson. The motion unanimously carried.

Mr. Roberts explained several new capabilities of the new phone system:

- ☐ Electronic tracking/monitoring of utility system efficiencies.
Examples: Water flow measurement at different points in the system, electric line usage measurement at different points in the system, real-time meter reading
- ☐ Electronic identification of utility system outages.
Examples: Power outages/water line breaks located automatically by the system. Risks to springs if power goes out in Mantua.
- ☐ City information systems can be interconnected between buildings allowing a more efficient flow of information.
Examples: Electronic PO processing, electronic timekeeping, centralized project data, "real time" access to payment information
- ☐ More IT support will happen remotely, cutting down on time and travel (between buildings).
- ☐ In the case of a Pandemic emergency, workers will be able to access City information systems from home for daily operations.
- ☐ Critical operations could be moved to the EMS building if City Hall were not accessible.
- ☐ More efficient data backups to EMS building.
- ☐ Automatic data synchronization for GIS.
- ☐ Redundant phone lines to cover possible outages.

- ☐ Increased band-width for all City locations.
- ☐ The ability to maintain a firewall and web content filtering for the entire City from a single location.
- ☐ We will have advanced Outlook capabilities including calendar sharing and management for offsite personnel.

MAKING LIFE BETTER - DEPARTMENT REPORTS

Update on the Seismic Upgrade to the Library

Mr. Buchanan updated the Council on the library modifications. As the roof beams and floor beams were exposed, extra space was found. This added 300 sq ft to the library. New electrical circuits were installed so plugs are now built into the floor. Insulation has been added to the roof. They are about two weeks behind because of the core drilling. This was slowed down because of the consistency of the brick or mortar. The roof was off, but is now back on. It is estimated the project should be completed by the end of April with the Carnegie section. After that new carpet and painting will be done on the newer section. This will all be completed under budget.

Flat Bottom Well - Mr. Fonnesbeck stated that the well drilling has been completed. Pump testing was done and it is estimated the City will be able to get from 700 to 1400 gallons per minute at various times. This equates to 1-2 million gallons a day. Even without pumping, it has an artisan flow of approximately 400-500 gallons per minute. They are getting the design of the well house. When this is done they will install a variable so it can be adjusted for water demand. This well and the other wells along the hill are to supplement in the summer, however, if there is a problem with the pen stock they will provide water as needed. Pending approval from the Division of Water Rights, it is possible the well could become part of the City's system by the end of the year. In addition, the pad construction for the Bowden Canyon Well has been completed. The contractor will start drilling the test well on March 29. It should only take about two weeks.

A motion to convene to an Executive Session to discuss pending or reasonably imminent litigation was made by Councilmember Jensen. The motion was seconded and carried unanimously. The meeting adjourned at 7:52 p.m. The Council returned to an open meeting at 8:07 p.m. and adjourned.